



MINUTES
April 3, 2014

I. **Call to Order**

This meeting of the Imperial County Children and Families First Commission was called to order at 3:40 p.m. by Mrs. Deol, Commission Vice Chair. The meeting was held at Conference Room C/D of the County Administration Building which is located at 940 W. Main Street in El Centro, California.

II. **Roll Call**

Commissioners Present

Yurii Camacho
Supervisor Ray Castillo
Chief Miguel Colon, Jr.
Barbara Deol
Robin Hodgkin
Joong Kim

Commissioners Absent

Becky Green
Peggy Price
Karla Sigmond

III. **Public Comment**

No public comment was made at this time.

IV. **Consent Calendar Items**

Commissioners considered approval of the consent calendar agenda items for the meeting of April 3, 2014. Supervisor Castillo moved to approve the consent calendar items as presented. The motion was seconded by Commissioner Hodgkin, and having noted no further discussion the motion was approved unanimously by the members present.

V. **Administrative Report (Julio C. Rodriguez, Executive Director)**

1. **First 5 California Annual Report 2012-2013:** Mr. Rodriguez provided a summary of Commission highlights for Imperial County from the First 5 California Annual Report for FY 2012-2013. Copies of the report were distributed to members present, and were also made available to the public. Upon brief discussion, Commissioner Colon made a motion to approve the First 5 California Annual Report 2012-2013. The motion was seconded by Commissioner Castillo, and it was approved by a unanimous vote of the members present.
2. **Community Development Mini-Grant Statement of Interest to Apply:** 13 *Statement of Interest to Apply* forms were received in response to Step-One of the ICCFFC Community Development Mini-Grant Application for FY 2014-2015. The first order of business was to establish conflicts of interest with regard to the agencies submitting letters. At this time, only 1 conflict of interest was identified by Commissioner Castillo; this conflict of interest was identified as being with the Imperial County Free Library/Camarena Library proposal.

Upon establishing conflict of interest disclosures, Commissioners individually reviewed and discussed the proposed projects and activities identified by the agencies that submitted a *Statement of Interest to Apply* form and proceeded with the following actions:

AGENCY	MOTION	DISCUSSION	VOTE
Alliance for Progressive Parenting	A motion to invite this agency to submit a mini-grant application based on the criteria established under Step 2 of the Community Development Mini-Grant Guidelines was made by Commissioner Hodgkin and it was seconded by Commissioner Kim.	Commissioner Hodgkin noted that she liked the content but questioned the agency's qualifications.	Favor – 4 Abstain – 0 Against – 1 (M.Colon)
Brawley Public Library	A motion was made by Commissioner Hodgkin and it was seconded by Commissioner Castillo not to invite the Brawley Public Library for Step 2 of the mini-grant process.	Commissioners noted possible duplication of services with this project.	All in favor.
Burn Institute	A motion was made by Commissioner Hodgkin and it was seconded by Commissioner Castillo not to invite the Burn Institute for Step 2 of the mini-grant process.	Commissioners addressed a concern with the issue of the age of the target population the agency is proposing to serve (kindergarteners).	All in favor.
Calexico Unified School District	A motion to invite this agency to submit a mini-grant application based on the criteria established under Step 2 of the Community Development Mini-Grant Guidelines was made by Commissioner Kim and it was seconded by Commissioner Castillo.	None.	All in Favor.
CASA of Imperial County	A motion to invite this agency to submit a mini-grant application based on the criteria established under Step 2 of the Community Development Mini-Grant Guidelines was made by Commissioner Castillo and it was seconded by Commissioner Hodgkin.	Commissioners stated that assurances must be in place to ensure that case managers serve 0-5 year-old children.	All in Favor.
El Centro Elementary School District	A motion was made by Commissioner Hodgkin and it was seconded by Commissioner Colon not to invite the El Centro Elementary School District for Step 2 of the mini-grant process.	Case Managers should refer services out to other agencies that are already established, to maximize services and avoid duplication.	All in Favor.
El Centro Regional Medical Center	A motion was made by Commissioner Hodgkin and it was seconded by Commissioner Castillo not to invite the El Centro Regional Medical Center for Step 2 of the mini-grant process.	Commissioners noted that the proposal merits funding through may not target the 0-5 population, as it serves higher age groups as	All in favor.

		well. Would have considered "proportional" funding.	
Imperial County Child Abuse Prevention Council	A motion to invite this agency to submit a mini-grant application based on the criteria established under Step 2 of the Community Development Mini-Grant Guidelines was made by Commissioner Hodgkin and it was seconded by Commissioner Castillo.	Concern with curriculum, must provide assurances of non-duplication of services.	All in favor.
Imperial County Free Library/Camarena Library	A motion to invite this agency to submit a mini-grant application based on the criteria established under Step 2 of the Community Development Mini-Grant Guidelines was made by Commissioner Hodgkin and it was seconded by Commissioner Kim.	Libraries will be partnering with home day care providers and day care centers to provide literacy programs.	Favor – 4 Abstain – 1 (R.Castillo) Against - 0
Imperial County Office of Education	A motion to invite this agency to submit a mini-grant application based on the criteria established under Step 2 of the Community Development Mini-Grant Guidelines was made by Commissioner Kim and it was seconded by Commissioner Hodgkin.	Commissioner Colon recommended that school should pay for substitutes. Commissioner Kim noted that traditionally they are not provided funding for this.	All in favor.
Imperial County Sheriff's Activities League	A motion was made by Commissioner Colon and it was seconded by Commissioner Hodgkin not to invite the Imperial County Sheriff's League for Step 2 of the mini-grant process.	Concern with programs that do not specifically target 0-5 population. Too many components for staff that does not specialize in 0-5 age group.	Favor – 4 Abstain – 0 Against – 1 (J.Kim)
Imperial Valley Food Bank	A motion to invite this agency to submit a mini-grant application based on the criteria established under Step 2 of the Community Development Mini-Grant Guidelines was made by Commissioner Kim and it was seconded by Commissioner Hodgkin.	Good program, offers benefits to children and families. Need to clarify whether it's an enhancement of services and does not supplant other services already offered.	All in favor.
San Pasqual Valley Unified School District	A motion to invite this agency to submit a mini-grant application based on the criteria established under Step 2 of the Community Development Mini-Grant Guidelines was made by Commissioner Kim and it was seconded by Commissioner Castillo.	None.	All in favor.

3. **Imperial County Children and Families First Commission Strategic Plan & Funding Priorities:** Mr. Rodriguez stated that he received a total of 8 responses in reference to the Funding Priority Survey 2014 which was forwarded to all Commissioners (utilizing Survey Monkey). He mentioned that the results of the survey were not definitive, and that it was still open for discussion and planning purposes. Commissioners briefly talked about targeting other resources and utilizing other funding streams that already exist in the county, and emphasized the importance of providing training and education to parents. Per general consensus, Commissioners agreed to establish an temporary advisory committee for the purpose of providing recommendations of identifying priority areas for future funding and/or changing the process for funding services targeting children 0-5 years of age, parents and caregivers. Commissioner Deol will send notices and appoint the members for this temporary advisory committee.
4. **Early Care and Education Workforce Study:** Mr. Rodriguez provided an update of the ECE Workforce Study and noted that Commission staff members in partnership with the Imperial County Office of Education are currently in the process of collecting data. The interview stage, with both family child care providers and center directors, has begun as well. He noted that thus far based on the data collected, the age of child care providers averages to approximately 55, which indicates that the workforce is an older population serving the children.
5. **Grantee 2nd Quarter Reports FY 2013-14 Update:** An assessment of data collected for City-by-City Totals for all Grantees for the 2nd Quarter of FY 2013-2014 was briefly reviewed and included in the packet.

VI. Commissioner Comments

None were noted.

VII. Adjournment

Commissioner Deol moved to adjourn the meeting, and approved by a unanimous vote of the members present. Meeting adjourned at 5:05 pm. Next meeting is scheduled on June 5, 2014.